



**Volunteer eHealth Initiative**



***Board Meeting  
June 13, 2005  
6:00 p.m. – 8:00 p.m.***

## Agenda

- Review and accept minutes from 5/9/05 meeting
- Old Business
  - State planning grant status
  - State sub-contract status
  - Executive director
  - Engaging legal counsel
  - Emergency room project
  - Advisory Board
  - Shared Health
- Updates
  - Financial
  - Communication
  - Project Status
  - Workgroups
- New business – agenda change
  - Technical Advisory Panel
  - AHRQ Meeting Report
- Next steps and next meeting

## Old Business

- State planning grant – Vicki Estrin
- Executive Director – Nancy Lawhead
- Engaging legal counsel – Bob Gordon
- Emergency room project – Mark Frisse
- Advisory Board – Dave Archer
- Follow up on Shared Health – Bob Gordon

## Communication

- Press/Public Announcements
  - Commercial Appeal
  - Press releases/announcements
- Website
  - Password protected area – not working due to “technical difficulties”
  - AHRQ website

## Example Timeline at a Glance

Activities→	BAA signed	Connectivity Status	MOU	Design Extract	Receive data feeds	Design System	Map Extracts	Test			Train			Initial Use
								Technical Test	Integrated Test	Volume Test	Develop Materials	Conduct Training	Distribute user aids	
Work Plan Dates→	Jan/Feb	Feb/Mar	Feb/Mar	Feb/Mar	Apr	Apr/Jun	Apr/Jul	Jul/Aug	Aug/Sept	Sept	Jul/Sept	Sept	Sept	Sept
Site↓														
The Med	Complete	Complete	Complete	XML clin	Test data	VUMC								
Methodist	Complete	Complete	Complete	In progres	ADT test d	VUMC								
LeBonheur	Complete	Complete	Complete	In progres	ADT test d	VUMC								
Saint Francis	Complete	Complete	Complete	HL7 realtim	ADT data	VUMC								
Baptist	Complete	Complete	Complete	In progres	Test clin d	VUMC								
UTMG	Complete	In Test	Complete			VUMC								
The Health Loop Clinics (includes the Health Dept)	Ready to send	Will use MED VPN tunnel	Complete	initial call in process of being scheduled		VUMC								
Memphis Managed Care - TLC	Complete	Complete	Complete	Live Data	Live data	VUMC								
OmniCare	Complete	Complete	N/A			VUMC								
LabCorp	N/A	initial call done	N/A			VUMC								
St Jude	Complete	Complete	Complete	HL7 clin	ADT test	VUMC								
BAA	Core Organization have reviewed, modified, signed, and delivered a Business Associate Agreement													
Connectivity	VPN Connectivity is Established with the site													
MOU	Signed by Board Members													
Design Extract	Site work to create data extract to be submitted													
Receive data	VUMC receives data extract feeds from site													
Design System	Define vaults, rpi, access, security													
Map Extracts	VUMC technical staff working with Core Entities to lay data in vault. Core Entities validate data in vault													
Test	Technical Test, Integrated Test, Volume Test of data stream													
Train	Develop Training Materials, Conduct End-User Training, Distribute user training materials													
Initial Use	Support initial users (first users will be Emergency Room Providers)													

<b>Key:</b>	<span style="background-color: green; color: black;">Complete</span> Activity completed
	<span style="background-color: yellow; color: black;">In progress</span> Work in progress for the activity & on track
	<span style="background-color: lightgrey; color: black;">Not Started</span> Activity is scheduled to start at a later time
	<span style="background-color: red; color: black;">Behind</span> Activity is behind schedule

## Work Groups

- Charter Development and Review
  - Received and incorporated feedback from board members.
- Technical/Detail Design Team
  - Conference call was held on Friday, June 3, 2005
  - Next call will be on Friday, June 17, 2005
- Security and Privacy
  - Meeting to be held on June 14, 2005
  - Conference call/meeting schedule will be discussed at that meeting
  - Vicki Estrin is updating the HIPAA Task Force on Thursday.
- Financial – no report
- Clinical – no report
  - Emergency Department (discussed in Old Business)

## Technical Advisory Panel a.k.a. TAP

- Technical Advisory Panel
  - AHRQ contract requirement to assemble a group of experts twice a year to give advice to the State of Tennessee about the Regional Demonstration Project for Data Sharing
  - First TAP meeting was held on February 8 and 9, 2005 at the Vanderbilt Center for Better Health
  - Next TAP meeting is tentatively scheduled for August 29 and 30, 2005 in Memphis